



Marlene Bicondova  
Principal

**Curtis Middle School**

Keri Berstine  
Vice Principal

Dear Parents/Guardians:

For 2017-2018, Curtis Middle School must elect one (1) parent to participate in the **School Site Council (SSC)**. The functions of the SSC include: assisting in the development of the SPSA, reviewing the SPSA annually, reviewing categorical budgets, and amending categorical budgets as needed. Each member of the council is elected to a two-year term.

Curtis Middle School also operates an **English Learners Advisory Committee (ELAC)**. The ELAC advises the school on services for English Learners, and advises the SSC on the development of the school plan.

In addition, Curtis Middle School created an **African-American Parent Advisory Council (AAPAC)** that works to improve educational opportunities, ensure academic success, meet educational needs, and involvement in a collaborative decision-making process for African-American students.

The tentative SSC, ELAC and AAPAC meeting dates for the 2017-2018 are listed below. Most meetings will take place at Curtis Middle School and last approximately one hour.

Thursday, September 21, 2017	SSC @ 2:30 pm	ELAC @ 9:00am	AAPAC TBA
Thursday, October 19, 2017	SSC @ 2:30 pm	ELAC @ 9:00am	AAPAC TBA
Thursday, November 16, 2017	SSC @ 2:30 pm	ELAC @ 9:00am	AAPAC TBA
Thursday, January 18, 2018	SSC @ 2:30 pm	ELAC @ 9:00am	AAPAC TBA
Thursday, February 15, 2018	SSC @ 2:30 pm	ELAC @ 9:00am	AAPAC TBA
Thursday, March 15, 2018	SSC @ 2:30 pm	ELAC @ 9:00am	AAPAC TBA
Thursday, May 17, 2018	SSC @ 2:30 pm	ELAC @ 9:00am	AAPAC TBA

**If you would like to participate** in the School Site Council (SSC), the English Learners Advisory Committee (ELAC), **and/or** the African-American Parent Advisory Council (AAPAC) please complete and return the information with the opening packet. **Ballots for the SSC membership will be sent home on Friday, September 1, 2017.** If you have any questions regarding these parent groups, please contact Janetta Wood at Curtis Middle School.

Sincerely,  
Janetta Wood  
Program Facilitator

\_\_\_\_\_ YES, I would like to participate in the School Site Council at Curtis Middle School.

\_\_\_\_\_ YES, I would like to participate in the English Learners Advisory Committee at Curtis Middle School.

\_\_\_\_\_ YES, I would like to participate in the African-American Parent Advisory Council at Curtis Middle School.

\_\_\_\_\_  
(Print Parent / Guardian Name)

\_\_\_\_\_  
(Phone Number)

Please print the name(s) of your student(s) currently attending Curtis Middle School: